

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**  
Facilities Subcommittee of the Board of Education  
April 9, 2013 4:00 PM

**MEETING MINUTES**

Board Subcommittee on Facilities

**MEETING DATE:** April 9, 2013

**Attendees:**

Dr. Bruce Harter, Madeline Kronenberg, Charles Ramsey, Bill Fay, Martin Coyne, Magdy Abdalla, Keith Holtslander, Luis Freese, Sheri Gamba, Lance Jackson, Karim Nassab, Juan Garrahan, Alex Gourtzelis, Winson Thai, Alaric Robinson, Erica Butler

Cate Boskoff of Orbach, Huff & Suarez; Marcus Hibser of HY Architects; Fred Powell of Powell & Partners Architects; Jose Vilar of Baker Vilar Architects; Matthew Pettler of School Facility Consultants; Krishna Pettitt of GCR; David Olson of KNN Public Finance; Jeff Baratta & Steve Jo of Piper Jaffrey; Scott Henry of E.J. De La Rosa; and Paul Haxo, Chris Hurwitz, Lisa McNally, Robert Mayer, & Gardine Wilson, all of Stege Elementary School

**A. OPENING PROCEDURES**

**A.1 Call to Order**

The meeting was called to order at 4:00 pm by Charles Ramsey.

**A.2**

March 12, 2013 minutes were approved with corrections.

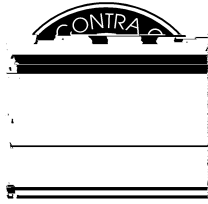
**A.5 Next Meeting**

The next regularly scheduled meeting will be on May 14, 2013. There will be a special Facilities Subcommittee meeting on April 23, 2013 at 4:00 PM.

**B. PUBLIC COMMENT**

**B.1**

Abdalla stated that he was shocked to hear this information because the architects were advised to move forward with the design. The Subcommittee tabled this discussion for now and stated that there was a meeting on April 9, 2013 at 4:00 PM. The meeting minutes are available at [http://www.westcontracosta.edu/boardsandcommittees/facilities/minutes](#).

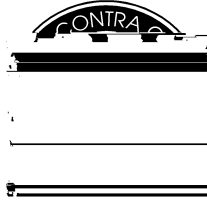


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C. ACTION ITEMS

C. 4 Subcommittee





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Pettitt's presentation.

- D.3 Proposed FOC Move to a Temporary Location While Plans to Permanently Relocate to Adams Middle School are in Place. Presenters:** Magdy Abdalla, District Engineering Officer; and Doug Davis of AE3 Partners (absent).

Mr. Fay informed the Subcommittee that staffing is increasing in the Facilities Operations Center, and explained the two-step plan to temporarily relocate to a former Chevron space that would be available with free rent until the end of 2013, and then permanently to Adams Middle School once it was finished being re-designed for the FOC needs. The District's IT department will eventually be moving into the current Facilities Operation Center. The Subcommittee approved of this idea to proceed with these plans.

- D.4 Summer Bathroom Projects. Presenters:** Magdy Abdalla, District Engineering Officer; Keith Holtslander, Director of Facilities & Construction; and Juan Garrahan of SGI Construction Management.

Mr. Holtslander gave an update on the past and current bathroom projects. Mr. Fay also stated that communication can always be improved.

- F. Future Agenda Topics**

The Subcommittee requested updates on projects at the following sites: Montalvin ES, Stege ES, and Richmond HS, Cameron ES. The Subcommittee also asked Mr. Pettler from Total School Solutions to come back in June, and Mr. Olson from KNN to give a post-analysis of the debt limit waiver decision in May.

- G. Adjournment**

Meeting was adjourned at 6:15 pm